



5TH

INTERNATIONAL SYMPOSIUM ON FRONTIERS IN OFFSHORE GEOTECHNICS

9TH-13TH JUNE 2025

LA CITÉ NANTES
CONGRESS CENTRE

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TC 209
OFFSHORE GEOTECHNICS

- CONFERENCE PAPER REVIEWER GUIDELINES -

Thank you for agreeing to serve as a Reviewer for the 5th International Symposium on Frontiers in Offshore Geotechnics. Following are guidelines and criteria to be taken into consideration as you evaluate a paper. The Editorial Board will use your recommendations to make a final decision. The Lead Editor, with the assistance of Theme Editors and approval of the Conference chair and co-chair, will decide on whether a paper will be published in the Conference Proceedings and also whether or not it will be presented verbally or as a poster during the conference program.

Your comments/edits will be provided to the Author anonymously, so they can properly modify their paper for publication and provide a response to peer review comments in an attached word document. All papers will have at least two reviews performed for the Editorial Board's consideration.

PURPOSE OF REVIEW

The primary purpose of your review is to improve the technical quality of the submission and provide a recommendation on whether the paper would make an interesting conference presentation so that a high-quality technical program can be developed.

REVIEW PROCESS

Once you are chosen to serve as a Reviewer, you will receive an email instructing you to log-on to the ISSMGE website using your email address. If you do not yet have an account, please create one using the password of your choice. Once logged-on, you will see the list of papers to which you have been assigned by clicking on your name (top right corner of the page), and selecting "Conference Review Platform". Your list of papers to review is located on the "Paper Review" section. To download a PDF copy of a paper, click on the "View" button, located on the right hand side of the paper title. This will take you to a page where you can download either the word document or pdf version of the paper. *We ask that you keep the copy of your paper private and do not distribute it to anyone. Access to the paper is solely to allow you to review it.*

After you have read the paper, enter your evaluation by clicking on the “Review” tab at the top of the page. There you will find a Decision tab which will enable you to provide your overall decision on the paper. We have provided the list of evaluation questions to answer at the end of this document and in an excel form for you to fill in. This excel form contains a rating form which allows you to rank the paper by assigning a value of 1-5 to the various criteria. Please view these questions prior to reading the paper. Please, fill in the excel form and attach it to your review. The Evaluation Form also includes space for you to enter comments to the Authors, Conference Editorial Board and chairs.

A deadline to complete the review will be provided in your emailed instructions. Papers will also need a second review. If you are unable to meet the deadline for any reason, advise the Conference Editorial Board or decline the review immediately so another Reviewer can be identified.

PAPER EVALUATION

There are three components to your paper review: (1) general, (2) subject treatment, and (3) presentation. All components should be considered when reviewing the paper and when making your final recommendations.

1. General

The questions in this section of the Evaluation Form pertain to the overall subject matter of the paper and its interest and value to the offshore geotechnical community. Please keep these items in mind when reading through the paper.

- Originality: Papers which have previously been published are discouraged but may be considered if the topic is deemed of utmost interest to the audience. If you are aware that a paper has been previously published or presented, let the Editorial board (isfог2025-ssc@univ-eiffel.fr) know.
- Commercial Content: Papers written for commercial or private advantage are not acceptable. Submissions should **not** be written to promote or disparage a specific product, service or company but rather provide valuable information on techniques.
- Frontier-Oriented Content: Papers should comprise content relating to use of novel technology in frontier regions, standard soils or well-characterized regions, **or** use of existing technology in frontier regions. Submissions solely comprising incremental advancements of existing technology in standard soils or well-characterized regions should **not** be approved unless the incremental advancement provides a step improvement to the current industry state of knowledge.

2. Subject Treatment

This portion refers to the technical content of the paper and although there is no simple formula for what is acceptable technical content, there are some basic principles you can apply.

- Relevance: First and foremost, it should be considered whether or not the submission fits the objectives of the conference. The paper should provide international exchange on important advances in **offshore geotechnics** in one of the following themes:
 1. Site investigation strategies, geohazards and integrated studies
 2. Site characterization, in-situ and laboratory testing, measurement
 3. Constitutive models and soil behaviour modelling
 4. Ground models
 5. Data Analytics and Machine Learning
 6. Pile Installation Challenges and Decommissioning in sands and clays: monopiles, anchor piles, pin piles
 7. Pile design and installation in challenging soil conditions: glauconite, carbonated soils, cemented soils, gravels and rocks
 8. Monopile design to lateral monotonic loads
 9. Monopile design to cyclic loads: quasi-static, dynamic and seismic loads
 10. Jacket pin piles design: capacity, long-term cyclic loading, seismic loads
 11. Suction installed foundations and anchors
 12. Gravity base foundations, Drag and Plate Anchors
 13. Developmental foundation and anchoring concepts: hybrid foundations, ring anchors, helical piles, torpedo, shared anchoring
 14. Spudcans: penetration, extraction, interactions
 15. Mooring lines, Cables, Pipelines, Immersed tunnels and Risers
 16. Trenching, ploughing, excavation and burial
 17. Design Standards, Certification and Risk Mitigation
- References as support of statements: The Reviewer should request that references be provided by the Author where they believe they are required and were not provided.
- Speculation and personal opinion: Both should be considered unacceptable unless supported by evidence.
- Significance of results: Where appropriate, Authors should provide statistical information to support any calculations provided in the paper.
- Author Contribution statement: Papers must include an author contribution statement stating the contributions of each author following the guidelines from <https://credit.niso.org/>. Long author lists, with many authors only contributing to “Writing – review and editing” are strongly discouraged.

3. Presentation

There is no simple formula for a successful paper presentation. Various writing styles are acceptable to allow the Authors to express themselves in their own unique way. However, general requirements that should be considered during paper reviews are provided below.

- Quality of Figures: Figures should be legible and easy to understand. They should support the information provided in the paper and be properly referenced within the text. Use of computergenerated graphs or figures should be encouraged rather than scans or handwritten copies.
- Quality of English Language Use: As English will be the language in which conference presentations are made, and the language in which conference proceedings are published, it is important that the spelling, grammar, word usage, punctuation, etc., of the text be carefully reviewed. If the Reviewer feels the paper is not readable, the Reviewer should advise the Author that the text be rewritten by an English-speaking editor, and it should be commented to the Program Chair that if chosen for verbal presentation, someone speak with the Presenter in advance.
- Organization: Although the organization of a paper is also a style issue, the paper content should be presented in a manner that is easy for the reader to follow, and generally follow instructions as per ISFOG paper format (<https://www.asconnect-evenement.fr/paper-template-isfog-2025/>).
- Completeness: It is important to ensure that all material necessary for the overall presentation of the paper is included, i.e., appropriate citations in the reference list, descriptive captions on all figures and tables, and conclusions substantiated by statements within the previous text.
- Paper template: The paper must follow the conference template provided to authors.

RECOMMENDATIONS

Your online evaluation should include detailed comments to the Author describing any shortcomings of the paper and recommending changes that will address these shortcomings. The Reviewer may upload a marked-up PDF copy of the paper with recommendations for improvement. The author can download the marked-up paper from the ISSMGE peer review site.

So that your reviewer identity remains anonymous, please be sure to adjust the settings in your PDF-editor to not include your name as the commenter. In Adobe Acrobat you can select all comments in the comment list, then right-click, select "Properties", and then change the Author Name on the General tab. this will change the author information in all selected comments.

Additionally, the Reviewer must make a recommendation to the Editors on the Evaluation Form indicating if the paper is 1) acceptable for a traditional speaker presentation (i.e., a 10-minute podium presentation slot); 2) acceptable for an alternative presentation (e.g., poster session or other oral format); or 3) not acceptable for presentation or publication.

PAPER REVIEW CRITERIA

General

- Content of the paper is a valuable contribution to the professional literature on the conference themes.
- The subject material is frontier-oriented, topical and will likely have significant interest to the offshore geotechnical community.
- Material is not presented for commercial or private advantage and is free of advertising, speculation, disparagement or statements advocating special interests.

Subject Treatment

- Abstract clearly conveys the meaning of the paper.
- Background information is adequately covered and referenced.
- Conclusions follow logically from the text and are supported by the information presented.

Presentation

- The paper is well-organized, and the material is clearly presented.
- Figures and tables are of suitable quality and clarity and enhance the understanding of the information being presented.
- Text is edited to acceptable standards, i.e. proper grammar, spelling, etc.
- Use of references, symbols and units is consistent throughout the paper.

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Thank you very much for your contribution to the 5th International Symposium on Frontiers in Offshore Geotechnics. For any question, please contact



Editorial Board

of the 5th International Symposium on Frontiers in Offshore Geotechnics (ISFOG)
Cité des Congrès, Nantes, 9-13 June 2025

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